



BA-PHALABORWA MUNICIPALITY

MEMORANDUM

BUDGET AND TREASURY _

TO : Prospective Service Provider
FROM : SCM /STORES
DATE : 11/02/2025
ENQUIRIES : STORES
TELEPHONE : 015 780 6361/62
REF : RFQ7224

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices 3 Nyala Street, Phalaborwa not later than **19/02/2025 at 12H00**

QUANTITY	Description	PRICE/UNIT (Inc. VAT)	DELIVERY PERIOD
300 Pax	Catering services for Mayor's Marula welcome dinner		
	Date: 21 February 2025		
	Venue: Impala Park Stadium		
	Menu: 3 starch, 5 salads, 3 proteins and dessert		
	SEE ATTACHED		

Please number your quotes (Your Ref no)

The following conditions will apply:

- Price (s) quoted must be valid for at least thirty (30) days from date of your offer.
- The municipality retains the prerogative to reject any quotes it deems to be excessive
- A firm delivery period must be indicated.
- Tax Clearance Pin
- A service provider be registered with central supplier database (CSD)
- Completed MBD4 (Declaration of Interest) Form
- Evaluation criteria: 80/20 (Whereby 80 is for price and 20 is for Objective goals)
20 is further evaluated : 20 for 100% Black owned;
18 for at least 51% Black owned; and
14 for Less than 51% Black owned

Ba-Phalaborwa complies with the requirements of protection of personal information Act 4 of 2013 and Promotion of Access of Information Act 2 of 2000.

Gala Dinner Dēcor (Mayoral Marula Welcome Dinner) 300 pax
21 February 2025

Main Course: Pap, Samp, Rice, Beef stew, Grilled chicken, Hake, Green Salad, roasted chunky veggies (broccoli, cauliflower, carrots, yellow patties, robot peppers), potato salad, 3 bean salad, beetroot salad



Dessert: Amarula malva pudding with custard / ice cream

